**SUBJECT:** Clinical Dietitian - Job Description

**POSITION SUMMARY:** Performs clinical duties in the Dietary Department

**ESSENTIAL FUNCTIONS:**
- Serves as a source of reliable nutrition information for the community and staff
- Conducts patient visitation for purpose of screening for nutrition concerns – relating to malnutrition, tube feeding, TPN, special diets related to disease. Assessment of diet and education needs. Recommendation and implementation of care plan and monitoring of effectiveness of plan for both Inpatient and Outpatient.
- Serves as relief for clinical duties and responsibilities and supervises Dietary employees in the absence of the Dietary Director
- Remains well informed on subjects affecting health care field: attends educational events to keep abreast of current developments, builds network with professionals in Dietetics field for possible implementation of ‘new’ ideas
- May develop and implement new nutrition related programs
- Services may be provided at Bonner General Health or Priest River Medical Clinic, or during a home-site visit
- Maintains strict confidentiality regarding knowledge of all patient information (HIPAA), confidential staff and hospital business
- BGH maintains the right to establish work schedules and to be ensured of employee’s attendance when scheduled. Maintaining regular attendance and punctuality is a required Essential Function of this position.
- Responsible for establishing and maintaining healthy interpersonal relationships with all staff members
- Age(s) of patient served and age-specific technology
  
  ☑ All Age Groups
  ❏ Birth and above

**OTHER RESPONSIBILITIES:**
- Attend appointed committee meetings.
- Recognizes the important part this position plays in Performance Improvement of the on-going delivery of care, as outlined in the Bonner General Health Mission Statement
- Abides by all Federal, State and Hospital laws, regulations and guidelines
- Abides by the Bonner General Health Compliance Program

The above statements reflect the general details considered necessary to describe the principle functions of the job as identified, and shall not be considered as a detailed description of all work requirements that may be inherent in the position. BGH operates 24 hours per day, 365 days per year. The operational needs of departments and safety of patients may require that employees be available to work all shifts, weekends and holidays and in any department to meet the needs of the patients.
JOB SPECIFICATIONS:
- Skills:
  - Ability to read, write legibly and comprehend the written and spoken word in English
  - Basic computer literacy and ability to effectively learn new software programs required
  - Strong interpersonal communication with patients, families, physicians and co-workers
- Education:
  - B.S in Nutrition or related field
  - Completion of an American Dietetic Association approved internship equivalent
- Experience:
  - Clinical and supervisory experience desired
- License:
  - Current ADA Registration through American Dietetic Association
  - Idaho State License
  - Current Certified Diabetes Educator (CDE) preferred
  - Current CPR certification
- Supervises:
  - All Dietary employees in absence of Dietary Director
- Supervised by: Director of Dietary

PHYSICAL DEMANDS:
- Job allows employee to vary physical position or activity for comfort
- In a normal work day, may be required to stand and/or walk for 8 hours or longer
- In an average work day, the weight requirements are:
  * Note: Employees are responsible for safely moving, lifting and handling all supplies, equipment and patient care needs. Safe lifting practice is expected in all areas of job performance and employees are responsible to request help whenever needed, regardless of the weight, using available assistance, i.e. lifting devices or additional staff.

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<thead>
<tr>
<th>Weight Range</th>
<th>Not Required</th>
<th>Rarely (Explain)</th>
<th>Occasionally (1% to 33%)</th>
<th>Frequently (34% to 66%)</th>
<th>Continuously (67% to 100%)</th>
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<td>0 to 10 lbs</td>
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<td>11 to 25 lbs</td>
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<td>26 to 50 lbs</td>
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<td>51 to 75 lbs</td>
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<td>Over 100 lbs</td>
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- In an average work day, the employee may be required to perform:

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<th>Activity</th>
<th>Not Required</th>
<th>Rarely (Explain)</th>
<th>Occasionally (1% to 33%)</th>
<th>Frequently (34% to 66%)</th>
<th>Continuously (67% to 100%)</th>
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<td>Climbing</td>
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<td>Bending / Stooping</td>
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<td>Kneeling</td>
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<td>Crouching</td>
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<td>Twisting</td>
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<td>Reaching Shoulder Height &amp; Below</td>
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<td>Reaching Above Shoulder Height</td>
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<td>Grasping / Handling</td>
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<td>Fine Manipulation / Fingering</td>
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<td>Pushing / Pulling (lbs.)</td>
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<td>Operating Foot Controls (lbs.)</td>
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<td>Other</td>
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- All sensory skills (speech, vision, smell, touch, hearing) required, corrected to near normal range
- Mental and physical health necessary to meet demands of the department:
  - Mental ability to cope with and function effectively during stressful / emergency situations
  - Remains calm, polite, and positive with others when under pressure
  - Avoids excessive use of unscheduled absences as defined by hospital policy
PHYSICAL DEMANDS: (cont.)

- Environment:
  - Time spent indoors - 100%
  - Temperature and humidity - normal indoors; outdoors extremely variable
  - Atmosphere conditions – ☑ odors, ☐ dusts, ☐ mists, ☐ fumes, ☐ gases

- Hazards:
  - Mechanical related to equipment common to an office environment
  - Hazards are listed in MSDS which are available online or by telephone/fax

- Machines or tools operated:
  - Computer
  - Copier
  - Telephone

I understand that this job description is intended to convey information essential to my understanding the scope of the position; this is not intended to be an exhaustive list of all responsibilities, skills, efforts, duties or working conditions associated with the position. I acknowledge that I have read the complete job description and that I can perform all functions, skills and requirements that are stated herein.

Print Name:_______________________________________________________

Signature:_________________________________________________ Date:________________________

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